**Notification of Intent to Withdraw a Student(s) from Vineyard Homeschool**

Your Name and Address:

Date:

Vineyard Home School

150 Bethlehem Road

Midland City, AL 36350

We are writing to inform you that our child(ren), (Child(ren)’s Name(s)), are withdrawing from Vineyard Homeschool effective at the end of the school year (or specific date if during a school year.

He/she/they will instead be attending a school (Name of School)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or they will transferring to the home school covering of (Name of Home School Covering)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Please remove his/her/their names from your records.

Families who are withdrawing students before the school year begins should substitute the following for the first paragraph: We are writing to inform you that our child(ren), (Child(ren)’s Names(s)), will not be reenrolling at {School Name) for the coming school year. He/she/they will instead be attending (name of school or cover school):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.Please remove his/her/their names from your records.

Sincerely,

(Your name)

(Your title: parent, legal guardian etc)